



LEAX Group

Supplier Requirements

Supplier Requirements

Issued by: **Andreas Ljus** Reviewed by: **Hanna Wolf Jepsson** Reviewed date: **20/02/2026** Approved by: **Peter Binbach** Approved date: **20/02/2026** Issue: **14.0** Page: **2(12)**

Contents

1	Purpose	3
2	Applicability.....	3
3	Introduction	3
4	General Requirements	3
4.1	Sustainability	3
4.2	Quality System Certification Requirements.....	4
4.3	Environmental System Certification Requirements	4
4.4	Environmental Legal Requirement – REACH and RoHS legislation.....	4
4.5	Material Data Sheet (MDS)	4
4.6	Product integrity	5
5	Supplier approval process.....	5
5.1	Supplier self-assessment	5
5.2	Supplier audits	5
5.3	Supplier assessment.....	5
6	APQP and PPAP.....	6
6.1	APQP	6
6.2	Special Characteristics.....	6
6.2.1	Special features	6
6.3	Initial Samples Testing and PPAP Approval	6
6.3.1	PPAP approval, submission level 3	6
6.3.2	Significant Production Run	7
6.3.3	Run at Rate	7
6.4	Development Process	7
7	Logistics	7
7.1	Export Controls and Country of Origin	8
8	Production Quality Assurance	8
8.1	Continuous Assurance of Process Capability	8
8.2	Handling of Complaints	9
8.2.1	Measures to be taken.....	9
8.2.2	Costs in connection with deviations	9
8.2.3	Complaint report.....	9
8.3	Deviation Approval.....	10
8.4	Change Management for Approved Parts	10
9	Supplier monitoring	10
9.1	Supplier Evaluation	10
9.2	Supplier Escalation.....	10
10	Customer Property Management.....	11
11	Contingency Plans	11
12	Referenced Documents	12
13	Change history.....	12

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 3(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

1 Purpose

The purpose of this document is to communicate LEAX's requirements with respect to Quality and Environment Management system of those companies that supply production goods and/or services to LEAX Group and its subsidiaries and affiliates (hereafter named LEAX). LEAX is committed to provide on time, quality products and services that meet customers' needs, which requires a commitment from our suppliers to provide the same to LEAX.

2 Applicability

Requirements are applicable to all LEAX suppliers and their suppliers and sub-contractors, (hereafter named Supplier), that supply direct material, equipment and services to LEAX, i.e. excluding indirect material and transports.

3 Introduction

This procedure defines expectations, rules, requirements and working procedures, that are necessary to maintain a successful business relationship with LEAX.

4 General Requirements

The Supplier is obliged to fulfil all requirements defined in this document. Any deviation from this standard needs a written approval from LEAX Group Purchasing. The Supplier is also obliged to fulfil all legal, technical requirements, specifications of the product that are supplied and end customer requirements.

All communication shall, if necessary, be submitted in English. Contacts at the Supplier should be able to communicate in English both verbally and in writing.

4.1 Sustainability

Conducting responsible business is a key priority for LEAX. Sustainability is firmly rooted in LEAX core values and LEAX way of working with continuous improvement. LEAX strives to ensure that its business is sustainable in all aspects and that LEAX complies with acceptable social, ethical and environmental standards at every stage.

Accepting and complying with LEAX Group Supplier Code of Conduct is mandatory for doing business with LEAX. The Supplier is in its own supply chain responsible for ensuring compliance to LEAX Group Supplier Code of Conduct.

LEAX may at any time review and/or request SSA (Supplier Self-Assessment) and/or perform on-site audits at the supplier's locations. LEAX may require the supplier to work and fulfil the SAQ (Sustainability Assessment Questionnaire).

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 4(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

4.2 Quality System Certification Requirements

Suppliers delivering automotive parts for serial production, spare parts, service and/or re-manufactured shall be third party certified towards IATF 16949 and/or VDA6.1. The certifications shall apply for all the suppliers manufacturing sites and its sub entities. Suppliers should ensure that its sub-suppliers where possible, are certified towards IATF 16949. Suppliers not certified towards IATF 16949 can still be used after agreement with LEAX Group Purchasing.

Non-automotive suppliers shall be certified towards ISO 9001 or other relevant QMS (Quality Management System). Suppliers not certified to ISO 9001 can still be used after agreement with LEAX Group Purchasing.

4.3 Environmental System Certification Requirements

Suppliers delivering automotive parts for serial production, spare parts, service and/or remanufactured shall be third party certified towards ISO 14001. The certifications shall apply for all the suppliers manufacturing sites and its sub entities. Other equivalent environmental management system such as EMAS (Eco-Management and Audit Scheme) can be accepted. The Supplier should ensure that its sub-suppliers where possible, are certified towards ISO 14001.

Non-automotive suppliers should be or shall aim to be certified towards ISO 14001.

4.4 Environmental Legal Requirement – REACH and RoHS legislation

Suppliers delivering to LEAX shall comply with the European Union regulation EC No 1907/2006), REACH (Registration, Evaluation, Authorization and Restriction of Chemicals) and No 2011/65/EU, RoHS (Restriction of Hazardous Substances).

4.5 Material Data Sheet (MDS)

Suppliers delivering automotive parts shall supply data in the IMDS (International Material Data System) or CDX (Compliance Data Exchange). The Supplier is responsible for collecting MDS declarations from their sub-suppliers and sub-contractors.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 5(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

4.6 Product integrity

Depending on end-customer requirements a PSCR (Product Safety and Conformity Representative) might be requested. Selecting a PSCR is about ensuring product safety and compliance throughout the product lifecycle. This concept is relevant for all companies, not just the ones that supplying safety-rated products.

If applicable the Supplier shall designate a qualified PSCR responsible for ensuring that products meet applicable legal, regulatory, and customer-specific requirements. The PSCR shall be trained in accordance with VDA QMC standards and act as a primary contact for product safety and conformity matters. The Supplier shall maintain documented processes for risk assessment, conformity verification, change management, and immediate escalation of any suspected or confirmed non-conformity or safety risk to the Customer's PSCR.

5 Supplier approval process

LEAX requires initiative-taking communication from its Suppliers to minimize the impact of any potential delivery disruptions. If the Supplier anticipates difficulties in meeting the agreed delivery date or quantity, LEAX must be notified immediately in writing. Such notification shall not be considered an acceptance of delay by LEAX.

When disturbances are identified, the Supplier is expected to take corrective actions to eliminate them, including arranging express shipments when necessary. All costs resulting from the disturbance shall be assumed in full by the party responsible.

5.1 Supplier self-assessment

For potential Suppliers the SSA (Supplier Self-Assessment) shall be performed and documented for LEAX to make an initial assessment of the Supplier.

5.2 Supplier audits

LEAX reserves the right to perform a process audit at any time. Depending on the result from the SSA LEAX take a decision if the approval process shall be extended and a supplier audit to be performed.

5.3 Supplier assessment

A risk analysis can be performed by LEAX to collect data from previous actions and take a decision whether a supplier should be approved or not.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 6(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

6 APQP and PPAP

6.1 APQP

For automotive suppliers normally an APQP (Advanced Product Quality Planning) will be required at introduction of new parts or components, at part modifications and at process changes. The plan shall be according to the principles defined in the APQP manual.

6.2 Special Characteristics

Suppliers shall have methods to control and validate any SC (Special Characteristics) identified in the specifications. The Supplier shall, in cooperation with LEAX, and based on FMEA (Failure Mode Effect Analysis) establish the SCs that can affect safety, legal, environmental, fit, form, function or appearance. Controls and measures should be relevant and be identified in relevant documents, such as FMEAs, control plans, work instructions, equipment and process parameter control sheets.

6.2.1 Special features

The Supplier shall, in cooperation with LEAX identify additional special features based on FMEA, which are process-sensitive and may affect safety, environment, fit, shape, function or appearance.

6.3 Initial Samples Testing and PPAP Approval

PPAP (Production Part Approval Process) shall be used for part approval prior to delivery. PPAP level (normally 3) shall be agreed together with the quality department at the receiving LEAX site.

6.3.1 PPAP approval, submission level 3

PPAP shall be used for part approval prior to serial production start by the supplier. The complete PPAP documentation shall reflect the actual production process. PPAP documentation, PSW (Part Submission Warrant) and supporting data shall be submitted to LEAX.

After submitted PPAP documentation and initial samples have been reviewed and checked, LEAX will either approve or reject the part. Deliveries without approved PSW are not allowed.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 7(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

6.3.2 Significant Production Run

A Significant Production Run (SPR) shall be carried out in accordance with the PPAP manual. LEAX to be informed with a two-week notice of the SPR date to allow attendance. In case of Special Characteristics where no capability can be demonstrated, minimum 100% employee independent inspection is required.

6.3.3 Run at Rate

The purpose of the Run at Rate is to verify that the dedicated production process continuously can produce parts that meet the quality and technical requirements at planned full production rate. The Run at Rate can be done after PPAP approvals. The Run at Rate to be performed when requested by LEAX.

6.4 Development Process

If the Supplier takes part in a LEAX development project the Supplier shall continuously provide LEAX with feedback. Such feedback may consist of results from tests or other types of technical information, to verify that specifications and other requirements are met.

If the Supplier suggests a solution which is patented by or include material otherwise protected by the Supplier, information about such protection shall be presented at the same time as the suggested solution is presented. A license to use the patented or protected material shall otherwise automatically be granted to LEAX. Such license shall not be limited to a specific supplier or application.

The Supplier shall in a product development project understand the intended use of the result and shall inform LEAX if the Supplier has knowledge of any third-party rights which will render the assignment impossible to fulfil.

7 Logistics

Suppliers shall deliver required quantities specified in purchase orders or firm period of delivery schedules. Firm period is defaulting seven calendar days. LEAX should not receive goods in surplus or goods delivered in advance. Forecasts submitted by LEAX should be used for the supplier's production planning. Forecasted quantities are to be regarded as non-binding.

LEAX requires proactive communication from its Suppliers to minimize the impact of any potential delivery disruptions. If a Supplier anticipates difficulties in meeting the agreed delivery date or quantity, LEAX must be notified immediately in writing. Such notification shall not be considered an acceptance of delay by LEAX.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 8(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

When disturbances are identified, the Supplier is expected to take corrective actions to eliminate them, including arranging express shipments when necessary. All costs resulting from the disturbance shall be paid in full by the party responsible.

A logistic agreement between LEAX and the Supplier might be needed. Such an agreement shall include things like transport terms, packaging demands, forecast frequencies, agreed call off batch, pallet quantities and supplier safety stock.

LEAX requires the Supplier to measure the delivery precision towards LEAX. Target for delivery precision OTD (On Time Delivery) is 100%.

7.1 Export Controls and Country of Origin

The Supplier shall without undue delay and at no cost, provide: (i) for all products subject to export laws and regulations, applicable Export Control Number(s)/ Export Control Classification Number(s) (ECN/ECCN); (ii) country of origin data (iii) any information relating to the source, toxicity, material content or nature of production of the Products which is legally, or for compliance reasons, required by LEAX, (iv) any documents and drawings that are reasonably necessary to carry out the operation of the Products; (v) tax clearance certificates and (vi) proof of appropriate insurance coverage (as requested by LEAX).

8 Production Quality Assurance

8.1 Continuous Assurance of Process Capability

For long-term process capability related to Special Characteristics, minimum Cpk > = 1,33 is required. If Special Characteristics related to safety and/or legal parameters occur minimum Cpk ≥ 1,67 is required.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 9(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	-----------------------

8.2 Handling of Complaints

8.2.1 Measures to be taken

In the event of LEAX filing a complaint, it is required that containment measures and corrective measures are to be implemented and documented immediately. For each cause of failure a remedial measure shall be defined, scheduled, implemented and its effectiveness checked. LEAX shall provide the supplier with sample(s) of defective goods when requested (and if possible). The supplier must conduct an examination of the defect parts including an expected time window and communicate the result to LEAX without delay.

Rejected part(s) will be, if possible, sent back to the Supplier. LEAX and the supplier can agree upon a different procedure, like scrapping the parts at LEAX. Any sorting and reworking required shall generally be performed by the supplier or by a sorting company agreed by LEAX and paid for by the Supplier. Unavoidable immediate measures to ensure continuation of production can be taken by LEAX and will be charged to the supplier. The Supplier will be informed of such measures as soon as possible.

8.2.2 Costs in connection with deviations

LEAX have the right to charge the supplier all costs related to deviations caused by the supplier. This includes costs raised by end customers. A standard fee of 200 EUR is charged for each claim report opened related to deviations caused by the Supplier.

8.2.3 Complaint report

8D-reports shall be submitted to LEAX within given timeframes.

Short-term 8D-answers are required within 24 hours. Long-term 8D answers are required within ten working days. The 8D-reports must be continuously updated to reflect actual status in the problem-solving process.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 10(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	------------------------

8.3 Deviation Approval

In exceptional cases, i.e. to maintain, or start, the production, a request can be submitted for a special release of parts not fulfilling all requirements. Shipments to LEAX are only allowed with an approved allowance in writing and when material boxes are properly marked according to agreement.

In cases such as these, the supplier shall plan and execute remedial measures.

Reworked parts shall fulfil all specifications and requirements. The re-work method shall be agreed together with LEAX. The request form for an EFR (Exemption From Requirement) shall be addressed to the quality manager at receiving LEAX site.

LEAX reserves the right to charge the Supplier with a fee for handling the request to allow deliveries of parts not fulfilling the requirements.

8.4 Change Management for Approved Parts

In advance, wanted changes by the Supplier (valid for product and/or process) shall be approved by LEAX by submitting an SCR (Supplier Change Request). The SCR can be accepted (Yes or Yes on condition) and the PPAP should then be updated and approved by LEAX before deliveries to LEAX.

Quality assurance measures taken by the Supplier after discrepancies reported in the 8D-report, are excluded from the SCR routine if the approval for the corrective action plan was given in the 8D -report. The request shall be submitted to responsible quality manager at receiving LEAX site.

9 Supplier monitoring

9.1 Supplier Evaluation

Suppliers to LEAX are continuously evaluated, mainly by two indexes reflecting quality and delivery precision.

9.2 Supplier Escalation

Based on results from supplier evaluation, a supplier not fulfilling the demands can be placed in LEAX 3 step escalation program, with a potential phase out as a final step 3.

Supplier Requirements

Issued by: Andreas Ljus	Reviewed by: Hanna Wolf Jepsson	Reviewed date: 20/02/2026	Approved by: Peter Binbach	Approved date: 20/02/2026	Issue: 14.0	Page: 11(12)
-----------------------------------	---	-------------------------------------	--------------------------------------	-------------------------------------	-----------------------	------------------------

10 Customer Property Management

An inventory of LEAX owned tooling and equipment shall be carried out on a regular basis and reported to LEAX. LEAX owned tools and equipment to be permanently marked, so that the ownership and identity of each item is visually apparent. LEAX owned production tools must be stored and protected from potential damage. The Supplier is responsible for maintaining tools and equipment so that full functionality is retained. Maintenance history and planning shall be documented.

Tools owned by LEAX are the property of LEAX. LEAX is entitled to retrieve any tool from the supplier at any time without a statement of grounds. Supplier is not allowed to scrap tools without written approval from LEAX.

11 Contingency Plans

The Supplier shall prepare contingency plans to map and prevent unexpected delivery stops to LEAX by identifying risk areas, create solutions, implement improvements, perform tests, and maintain the plan.

Contingency plans show specific solutions for different risks e.g. machine or tool break-down, illness, media supply interruption, fire, flooding, storm and snow. The plans to be presented to LEAX at request.

Supplier Requirements

Issued by: **Andreas Ljus** Reviewed by: **Hanna Wolf Jepsson** Reviewed date: **20/02/2026** Approved by: **Peter Binbach** Approved date: **20/02/2026** Issue: **14.0** Page: **12(12)**

12 Referenced Documents

The following documents are referred to in such a way that some or all their content constitutes requirements of this document.

Document designation	Title
ISO 9001	Quality Management
ISO 14001	Environmental Management
IATF 16949 / VDA 6.1	Automotive Quality Management System
Supplier Code of Conduct	LEAX Supplier Code of Conduct
General Purchase Conditions	LEAX General Purchase Conditions

13 Change history

Change	Issue
<ul style="list-style-type: none">• New edition released• The whole directive has been revised	14.0